

Councillors you are duly summoned and members of the public are invited to attend a  
**Meeting of the Slyne with Hest Parish Council**  
on **Monday 16 March 2026 at 7:00 pm** at  
The Memorial Hall for the purposes detailed in the following agenda.

# March 2026

## AGENDA

### 1. Apologies.

**2. Minutes of the last meeting.** Chair to sign the minutes of the meeting held on 19 Feb 26 as a true record.

### 3. Public Participation

*At the discretion of the Chairperson members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda. Standing Orders will be suspended for this period.*

### 4. Reports

*To receive any reports from Lancaster City Council or Lancashire County Councillors.  
To receive any updates from local groups in attendance. Due to limited time, reports must be kept to around 5 minutes.*

### 5. Declaration of Interest

*To receive declarations of interest by members in respect of items on this agenda (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)*

### 6. New items to consider for ***March 2026***

- a) **Correspondence** distributed to councillors.
  - Email – Regarding closure of gates at the Rec
  - Email - Football field at the Rec, update on the request to use the turf pitch; after an inspection it is not currently a safe standard for use by Halton Jr team.
- b) Memorial Hall matters; To consider a request for £5,400 from the pc towards insulation costs for the Memaorial Hall. In total the work will cost 25k. Cllr Atkinson to update the council. To agree; that members will host the Memorial Hall coffee morning on 5/9/2026
- c) To Note; The Memorial Hall Defibrillator cabinet has failed for a second time. The unit cannot be taken out of the cabinet so it has been reported to the network as out of service. London Hearts have quoted £1,159.20 for a full replacement.
- d) Cemetery Matters; To consider a revised Cemetery Price List. To consider a revised Cemetery Rules & Regulations policy. Deferred from February; to consider making approximately 80 further graves for ashes available to allow for reservations into the future.
- e) To consider a revised Memorial Bench policy. To consider the location of a bench on the Foreshore.
- f) To consider; A Parish Council Logo Competition, how it might operate and who will project manage.
- g) To consider any response from Cheyette Fitness to a letter sent to them by the council regarding the flow of traffic on the one track *access lane at Teal Bay*.

- h) To consider; a charity application by email from Slyne with Hest Football Club. The request is for support to help offset the cost of maintenance of their mower.
- i) To Note: The Clerks laptop and phone have been checked in accordance with our IT policy; The clerk draws members attention to their responsibilities around the councils IT policy for their devices or software licences.
- j) To consider; Long term planning. Cllr Kyle would like to propose that a long term plan is formulated to steer councils direction for the coming years.

## 7. Ongoing Items -

*To receive any updates regarding ongoing items and agree any actions arising from them;*

**Woodland Management** Cllr's Connor and Atkinson will remove ivy in the Memorial Hall field over the coming weeks. We have consulted with and been given a Method to use by our Arborist.

**Repairs at The Rec;** Work is due to start w/c 16 March; to receive any available updates

**Zip Wire;** landscaping to be completed, turf laid, w/c 16 March.

**Access matters;** Teal Bay single track system; to receive any available updates since a letter was sent to Cheyette Fitness.

**Pump Track;** Cllr Kidd to share any available updates

**Cemetery;** Mr Tallin has quoted £2,000 for groundworks to provide approximately a further 80 plots for the burial of ashes at Slyne cemetery.

**Signs** around the border of Slyne with Hest parish, to hear any available updates.

**Memorial Hall;** To note; The defibrillator cabinet has failed for a second time, a sign has been placed on the unit to indicate the nearest unit is at Slyne Pharmacy. London Hearts have quoted £1,159.20 for a full replacement of cabinet and unit. Other units are available at the Tennis Club and the School, *but only whilst those places are open.*  
Cllr Atkinson will provide any available updates on other matters.

**Bus Shelter Maintenance** Cllr Obertelli to inspect and feed back any repairs required

## 8. Slyne Cemetery Health & Safety

To note; any results of any Topple Testing at the Cemetery; the testing is due to be carried out by end of March

## 9. Planning Applications

*To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:*

26/00252/FUL	1 Hatlex Lane	Retrospective application to demolish conservatory
26/00196/FUL	12 Rushley Mount	Dormer Front and Rear extension

*To note, any planning applications received and circulated to members of the Council since publishing the agenda.*

*To note, those planning applications that have been notified as approved/refused by Lancaster City Council since the last meeting. The following were notified as*

26/00010/FUL	2 Sunningdale Ave	Extension and Dorma	Refused
25/01342/FUL	Turnpike Fold	Drains	Permitted

## 10. Finance

- i) Unity Trust Current Account £10,370.53 and Reserves 95 Day Account £50,000. Instant Access savings account £10,063.29
- ii) To note full closure of the councils Nat West Bank accounts and final transfers of all funds to Unity Bank. Transfer of £4,010.24 from Nat West to Unity Bank.
- iii) To note that the Pension Fund Committee reported the scheme has been reviewed and that the funding buffer has been reduced from 120% to 115%. The contribution rate in 2026-2027 will be £5100.
- iv) To receive any monthly or quarterly accounts reports
- v) To note any receipts since publishing the agenda
- vi) To approve the following payments and receipts, including any retrospective items
- vii) To Note any transfers listed between Bank Accounts.

Mar-26			
Regular Payments	£	Receipts	£
Bank Charges	£6.00	Bank Interest	£63.29
Printing	£9.99	MUGA bookings	£12.60
Mobile Phone	£6.25	Tony Holmes(Davan)	£130.00
Salaries / Pensions	£1,930.69	Cemetery fee Ash	£130.00
Eon Next (MUGA)	£69.49	Funeral Fees	£795.00
Broadband	£44.45	Funeral Fees	£140.45
Easy Website	£36.96	Mrs Johns	£130.00
HMRC (Quarterly)	£0.00	Mrs Oldfield	£19.50
Rydal Comms	£75.84	Bank T/f	£3,909.37
DC Garden	£500.00	Refund (radiator)	£90.00
Envirocare	£955.82	Leach (ashes)	£70.00
<b>Other payments</b>		Bank T/f	£100.87
JMG Electrical	£201.98	MUGA bookings	£12.60
Water Plus	£263.55		
Tony Holmes (King)	£180.00		
Dog Fouling items	£24.49		
Cemetery items	£27.73		
Shaw & Son (Deeds)	£153.60		

## 11. Open Spaces

To record the regular weekly inspection of our two playgrounds and any issue found. The clerk inspected the play grounds in late February and early March

**Litter pick** – a mini litter pick was carried out on 5 March around Rushley Drive, Station Road and the lane at Teal Bay by Cheyette fitness.

To discuss any report or notification on the condition of any other parish assets or land; for example bins, benches, grassland, trees.

**12. Biodiversity and Climate Matters**

Nest PROW day will be Tuesday 24 March 2026.

**13. Parish Events**

Nothing to report

**14. Newsletter**

Second edition is due out early May. Ideas for articles should be sent to [shanishaker@gmail.com](mailto:shanishaker@gmail.com)

**15. To receive any items for a future agenda**

**16. Date and Time of the next meeting *Monday April 13, 2026 at 7:00 pm***

Louise Ash Clerk to the Council, The Memorial Hall, Hanging Green Lane, LA2 6JB,  
[Clerk@slynewithhest-pc.gov.uk](mailto:Clerk@slynewithhest-pc.gov.uk), 07767 628 999

*Louise Ash*